

## EXTERNAL END PROJECT EVALUATION

### ***“Community Forest Management and Livelihood Improvement Project”***

Co-funded by European Commission [Implemented by Mlup Baitong Organization](#)

Grant contract number: [DCI-NSAPVD/2012/298-498](#)

## TERMS OF REFERENCE

### 1. OBJECTIVE OF THE EVALUATION:

To evaluate the Community Forest Management and Livelihood Improvement (CFMLI) project in terms of its efficiency, effectiveness, impact, relevance and trend for sustainability after its completion of five years implementation period (Jan 2013-Dec 2017).

### 2. BACKGROUND

#### 2.1. Implementing Agency

**Mlup Baitong**, literally translated as “green shade”, is a Cambodian non-governmental organization (NGO). Mlup Baitong started its operation in the Kingdom of Cambodia in 1998 aiming to collaborate with the royal government of Cambodia and other development partners in addressing environmental issues and supporting environmental sector by focusing on public education about environment, natural resource conservation, and livelihood improvement. In August of 2003, Mlup Baitong was conferred official recognition by the Ministry of Interior as a Cambodian non-governmental organization headed by a Cambodian Executive Director.

In 2013, Mlup Baitong was awarded a grant of Euros 1,175,959.00 from EU to implement a project namely “Community Forest Management and Livelihood Improvement” for [a five-year period of January 2013 - December, 2017](#).

#### 2.2. Project Description

<b>Title:</b>	<b>Community Forest Management and Livelihood Improvement Project</b>
<b>Location:</b>	Cambodia, Kampong Speu Province, Kampong Thom Province, Siem Reap Province, and Stung Treng Province, multiple communes.
<b>Project Duration:</b>	60 months (from 1 <sup>st</sup> January, 2013 to 31 <sup>st</sup> December 2017)
<b>Overall objective:</b>	To contribute to sustainable natural resource management and poverty alleviation in Cambodia through right-based empowerment
<b>Specific objective:</b>	<i>Empowered communities exerting their land rights, managing their natural resources sustainably and obtaining improved livelihoods</i>
<b>Direct Beneficiaries:</b>	<i>Rural communities whose livelihoods rely on forest and natural resources: Approximately 355 members of Community Forestry Management Committees (CFMCs) and 27,900 household-members of 53 Community Forestry (CF) sites; 3,000 members of 204 Self Help Groups (SHG);</i>
<b>Final Beneficiaries:</b>	<i>All community members who join the Community Forest Management and Livelihood Improvement project and forest-dependent families who have accessed to forest resources, local authorities, community leaders and other communities engaged in land negotiations with local authorities or attempting to implement locally led livelihood improvement schemes (an estimated 75,000 community members).</i>

A logical framework matrix of the project, which is a guide for design of the evaluation methodology and consultation fee estimation, is available at Mlup Baitong Head Office.

### 3. EVALUATION DESCRIPTION

#### 3.1. Evaluation Scope

The scope of this evaluation work is listed below.

- Evaluate the project’s outputs and their relationship with project efficiency
- Identify the project’s outcomes and their relationship with project effectiveness
- Assess the impacts of the project towards the achievement of the project’s objectives

- Assess the relevance of the project in relation to Mlup Baitong's vision, mission, goal and values and to the needs of the project's beneficiaries
- Assess the trend for sustainability of the project's outcomes/impacts
- The geographic scope of this evaluation covers all project sites as described in the project proposal.
- The desired [sample size of collected data](#) is between [20 to 25 percent](#) of all relevant direct beneficiaries' population [of the total target communities and 40 to 45 percent of project staff population](#).

### 3.2. Deliverables

- A detail work plan for the evaluation activities outlined in a presentation to Mlup Baitong organization.
- An evaluation methodology with clear descriptions of the type of data needed, data collection methods, data collection tools, and analysis methodology.
- A consultation meeting with Mlup Baitong prior to the collection of data.
- A draft evaluation report in English clearly highlighting accurate, unbiased and independent findings, analyses of all findings in relation to the project's efficiency, effectiveness, impact, relevant and trend for sustainability, plausible conclusions of the analyses, and realistic recommendations.
- A presentation of the draft report to Mlup Baitong to seek feedbacks and validation on all key findings, analysis results, conclusions and recommendation.
- A final evaluation report in English with incorporating all feedbacks from the above meeting.

### 3.3. Timeline

The evaluation work [must begin no later than the 6<sup>th</sup> of November 2017](#) and must be [completed no later than the 6<sup>th</sup> December, 2017](#).

### 3.4. Consultation Fee

The fee for this evaluation work must be estimated and proposed by applicant and a bidding will be conducted among short listed applicants.

## 4. REQUIREMENTS

Qualified applicants should meet the following requirements.

- Extensive experience in conducting project evaluations and a proven record in delivering professional results.
- Excellent English language skills as reports are to be delivered in English.
- Fluent in Khmer or able to arrange a capable translator as Khmer is needed for effective field investigation.
- Experience in working with NGOs in Cambodia.
- Knowledge of the environment, natural resource protection/conservation, Self Help Group concept and mechanism, community forestry and livelihood improvement strategies.

## 5. EXPRESSION OF INTEREST

Interested applicants (independent consultants or consulting firms) should tender a bidding proposal clearly highlighting the qualification of the bidder, the evaluation methodology, a tentative work plan and a detail financial breakdown of the consultation fee which also [including the withholding tax \(15%\)](#) to the following contact person [no later than 5:00pm of 31<sup>st</sup> of October, 2017](#).

Contact Person's Name: Mr. MAY Ly

Address: #194, St.371, Boeng Tumpon, Meanchey, Phnom Penh, Cambodia

M/P: (855)-12-835-636; (855)-12-840-136

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